

General Handling and Care of your iBook

The iBook is fun to use and a great tool for school but it is not a toy! Remember it is still a computer and as such, must be handled with care.

The iBook belongs to the Maine Department of Education.

They are on loan to you to use as a tool for learning.

Mishandling of your iBook could result in your losing it!

General Care

- 🔒 Always use your school provided case when carrying the iBook. Normal precautions should be taken at all times. Even in the sleeve, you should never place a lot of weight.
- 🔒 Protect the computer from the weather. Protect it from heat or cold.
- 🔒 Do not eat or drink near where you are using the computer.
- 🔒 Close the computer carefully – from the center of the screen – do not slam it shut!
- 🔒 Use the iBook on a flat stable surface. If it falls it may break! Do not use the laptop in your lap. The laptop should be on a flat smooth surface in order to maintain airflow around the bottom case. Placing the laptop on a pillow or on your bed will cause the iBook to overheat.
- 🔒 Do not insert things into openings (ports) of the iBook.
- 🔒 Be patient. Sometimes computers require time to do their job.
- 🔒 If/when you take the iBook home for assignments, be sure it is recharged for the next school day. Never charge the iBook while it is in the carrying case. The iBook must be in a ventilated space while charging.
- 🔒 For your own health, when using the computer, it should be kept at least 18 inches from your eyes and the screen should be at a lower level than your eyes.
- 🔒 You MAY NOT mark the computer in any way with markers, stickers etc.

Cleaning

- 🔒 Wipe the surfaces lightly with a clean soft cloth.
- 🔒 Do not use water or other cleaning solutions on the iBook.
- 🔒 To keep the screen clean, do not touch it with your fingers.

Power Cords

- 🔒 When charging cable needs to be connected, be sure to line it up correctly when inserting and removing.
- 🔒 If the battery is not charging, do not wiggle the power cord. Try removing it and fully reinserting it.
- 🔒 Never charge the iBook while it is in the carrying case. The iBook must be in a ventilated space while charging.