

Early Dismissal/ Late Arrival

SENIORS ONLY

In order to be granted Late Arrival, you must have study hall at the beginning of your day. In order to be granted Early Dismissal, you must have study hall at the end of your day. There are no dismissals granted for study hall in the middle of the day. If you are eligible for either of these, fill out this form completely and return it to Mr. Sirois (complete with parent signature).

This is a privilege and WILL BE revoked should it be abused by the individual. Also, if you should fall into poor academic or behavioral standing then your privilege will also be revoked.

_____ has my permission to participate in the early dismissal/ late arrival program. I understand that I take full responsibility for my child before his/ her late arrival and/ or after his/ her early dismissal.

Parent/ Guardian signature : _____ **Date:** _____

Student Signature : _____ **Date:** _____

Blue Day (1st Semester)

Late Arrival time: _____
Early Dismissal time: _____

White Day

Late Arrival time: _____
Early Dismissal time: _____

Blue Day (2nd Semester)

Late Arrival time: _____
Early Dismissal time: _____

White Day

Late Arrival time: _____
Early Dismissal time: _____

Note: This privilege will only be granted if you meet the criteria and it can be revoked at any time during a semester.

Administrator Signature: _____ **Date:** _____

Copy to student: _____

Late Arrival Guidelines

- Be in on time.
- Must sign in by 9:10 every morning (or five minutes before class if it's not Block 1)
- Failure to sign in with Mrs. Moynahan 3 times in a quarter will result in loss of the privilege for 2 weeks (10 school days).
- After the two week period in the quarter each additional missed sign in will result in a 2 week (10 school days) suspension of late arrival privileges.
- If you come in early, you need to be in a supervised area
 - Library
 - Computer Lab
 - Classroom with teacher's permission
 - Front office waiting area

Early Dismissal Guidelines

- Leave the building by 12:50 (for last block) or 5 minutes after your last class unless you have work to do in the school.
- If you stay behind you can be in the following places with supervision:
 - Library
 - Computer Lab
 - Classroom with teacher's permission
 - Study Hall with teacher's permission

NOTE: Failure to follow any of the above guidelines could result in the loss of the privilege to arrive late or leave early.